# FREQUENTLY ASKED QUESTIONS

## EVENT INFORMATION

***Where can I find information about a meet?***

Event details for Swimming Victoria Championship Events and Swim Meets can be found on our website. Further detailed information can be found in the Event Information Booklet found on each specific event page. The Event Information Booklet can contain information regarding: program of events, qualifying times, medical certificate & taping regulations, parking, warm up/cool down procedures and marshalling and lost property

*Every swimmer, parent and coach are encouraged to read the Event Information and regularly check the Event Page for each specific meet*.

For information regarding a Club or District Meet, you must contact the meet organiser which is found under each specific event, generally on the Event Flyer. You can find these on our Event Calendar.

***What is the difference between an Encouragement Meet and a Qualifying Meet?***

Encouragement Meets are open to both Swimming Victoria members and non-members. These meets are designed to introduce young swimmers to competitive swimming in a relaxed and informal setting. They also provide an opportunity for a competitive swimmer to try events that they may not have entered previously.

Qualifying Meets are reserved for Swimming Victoria Competitive Members. There are a number of conditions the event organisers must meet, to be approved as a qualifying meet. These conditions can be found here.

***Can I swim unattached?***

No. You must be a member of an affiliated club to be eligible to compete.

***I've paid my membership but when I try to enter a competition I can't***

There are three reasons you may be unable to enter a competition.

1. Your membership category is ineligible for online meet entries. Only competitive swimmers can utilise the online meet entry portal. For encouragement meets which are open to recreational swimmers and non-members you must enter via the alternate method specified on the event flyer.
2. Your membership account is currently not approved by your club. If you believe you are a financial member and should be eligible to enter, please contact your club.
3. Some meets require certain qualifications to enter. If these qualifications are not valid as part of your membership you will be unable to enter. If you believe you are eligible to compete at an event but are unable to enter, please contact the event host.

***Can I submit a late entry?***

No.

Closing dates are set and advertised to all members on our website well in advance of the meet on the Meet information page/flyer. This is a fair and equitable system for all members and we recommend that individuals enter a meet well in advance of the closing date.

***Why do entries close so early?***

Generally, a Swimming Victoria Meet closes for entry at 5pm on the Monday two weeks prior to the event. This allows 9 working days to prepare the psych sheet with all entries for review, produce the program and organise accreditation (when required). Online entries for Swimming Victoria meets are generally opened 10 weeks prior to the meet which provides considerable time for swimmers to enter.

***Can I use a Short Course (SC) time to enter a Long Course (LC) event?***

No.

Entry times for Long Course events may only be achieved in a long course (50m) pool.

Converted entry times may not be used for entry into Swimming Victoria events.

***Can I use a Long Course (LC) time to enter a Short Course (SC) meet?***

Yes.

Entry times for Short course events can be achieved in either a long course (50m) or short course (25m) pool. Some club event may not allow for online entries if you are entering a long course time for a short course event and will require you to fill in a hard copy entry form.

***I'm trying to enter a meet online but I don't have or can't find my user name and password?***

You can reset your login details through MyLane. Please click here and follow the prompts.

***How long does it take for results to be updated in the National Results database and on the website?***

Swimming Victoria qualifying results are uploaded to the National Results database and our website on the first business day following the event.

Club and District qualifying results can take approximately 7-10 business days, as they are required to be approved by the Chief Referee. Once approval has been given the meet will then be uploaded into the National Results database and onto our website.

Encouragement meet results are not approved and therefore not uploaded to the National Results database. Contact the event host for these results.

***My time is incorrect or missing from the National Results database, or not appearing when I enter a meet using the online meet entry (OME) system, how do I fix this?***

When you enter a meet using OME your times are taken from the National Results database.

If your time is incorrect or missing in the database you need to email your name, the correct time, swim meet name and date where you achieved the time to events@vic.swimming.org.au for the correction to be adjusted.

***If I achieve a faster time at a qualifying meet after I have entered an event, will this time be used for seeding?***

Yes. All entry times are sourced from the National Results database, therefore your fastest eligible time will be sourced.

***I've submitted a hard copy entry form, why aren't my entries listed in the Competitors List online?***

Only swimmers who entered online will see their name in the Competitors List. Hard copy entry forms are entered manually into the event file and this is done after entries close. Swimmers should check the Psych Sheet to confirm the details of their entries.

***I would like to swim at an interstate or overseas meet, what do I need to do?***

Athletes must receive clearance from Swimming Victoria to compete interstate or overseas. A clearance form must be completed and emailed to events@vic.swimming.org.au at least 10 business days (2 weeks) prior to the competition.

***I swam at an Interstate Championship or Qualifying Meet. Can I use this time to enter a Victorian meet?***

Yes. All qualifying meets results are centralised on the Swimming Australia National Results Database.

***I have entered a competition, now what?***

Prior to the competition make sure you check the Psych Sheet for your entries and notify the Event Organiser/Manager of any errors or changes that need to be made.

Read the Event Information Booklet or details provided in the Event Program and Session Report for required arrival time for Warm Up and Event Times.

***What is a Psych sheet?***

The psych sheet allows you to check that all the details that you have entered for a swim meet are correct.

This ensures that the program details are correct when it goes to print.

***How do I make Psych Sheet corrections?***

For a Swimming Victoria Meet email your corrections to events@vic.swimming.org.au including your name, event and event number, time correction and where the time was achieved.

For Club or District meets, you must contact the meet organiser which is found under each specific event, generally on the Event Flyer. You can find these on our Event Calendar.

***How do I obtain a Team Manager pass?***

Team Manager passes are available for Swimming Victoria Championship Events. The Event Information Booklet outlines the process for applying for team manager passes. The Event Information Booklet can be found on each specific event page for Championship Events.

***When do I pick up my accreditation?***

The Event Information Booklet outlines the dates accreditation will be available for pick up. The Event Information Booklet can be found on each specific event page for Championship Events.

***I have transferred to a new club, why am I still listed under my old club?***

Swimmers must compete for the club they are registered with at the time of closing date for that competition.

Swimming Victoria do not apply the 90 day rule for any competitions conducted under the Swimming Victoria Competition By-Laws.

***Why does my competition entry not include parking at MSAC?***

Swimming Victoria has no control over the cost of parking at MSAC as it is  a council run venue and therefore fall under the rates and control of City of Port Phillip..

Swimming Victoria recommends the use of public transport to travel to and from the MSAC. If required, paid parking is available in the Lakeside or Southern car park which is located off Aughtie Drive (subject to events within the precinct). Parking in the Multi Deck car park is for MSAC members only on event days. For further information please visit the MSAC website.

## MEMBERSHIP INFORMATION

***Why do I need to join Swimming Victoria?***

Swimming Victoria provide insurance to our affiliated clubs and the members of these clubs. If you have chosen to sign up to one of our affiliated clubs you are required to join Swimming Victoria as well. Without joining Swimming Victoria you are not covered by insurance when you utilise your club services. This is a constitutional requirement of your club.

***Why do I need to become a member when my child is the swimmer?***

Swimming Victoria do not require parent or guardian members, however many clubs enforce parent/guardian memberships for children under voting age to allow the guardians to have a say on behalf of their children. It also provides parents insurance coverage if they were to get injured on or around pool deck or at any point they are participating in club activities.

***Why haven't I received my Membership Card?***

Swimming Victoria no longer issue membership cards. You can verify the status of your membership through your MyLane account.

***Where are the Free Entry Passes that have come with my membership in the past?***

Swimming Victoria reviewed spectator entry fees to all Championship events prior to the 15/16 season. The result of this review was that we lowered and in some cases removed spectator fees therefore free entry passes are no longer provided.

Free entry passes will continue to be given to volunteers who time keep across Swimming Victoria events.

***I've lost my user name and password***.

You can reset your login details through MyLane. Please click here and follow the prompts

***Why does it cost $42 to transfer to a new club?***

Swimming Victoria implement a transfer fee to discourage members transferring between clubs during the season. The fee also discourages clubs and coaches from poaching members. The fee is set at such a large figure to encourage members to transfer at the end of the season and maintain loyalty to their chosen club. To avoid the transfer fee you must raise your transfer through your new club between July 1 – July 28.

Swimming Victoria's by laws state that you can only have one club transfer per swimming season.